

EQUESTRIAN CENTER HOURS OF OPERATION

- Tuesday to Sunday, 8:00am–5:00pm
- **The Menlo Circus Club Equestrian Center is closed on Mondays.** The Menlo Circus Club Equestrian Center; however, can be open on Mondays, only to professionals. There is no riding, turning out, etc. on Mondays. If there are extenuating circumstances, such as medical treatment, you must notify the Equestrian Center Manager and make special arrangements. A professional **MUST** be present on the grounds for a Monday turnout or treatment.
- These rules are intended to maintain a safe and enjoyable atmosphere at the Menlo Circus Club Equestrian Center. Each member has a responsibility not only to abide by them but also, if necessary, to take active means to see that they are enforced. Parents should ensure that their children understand and abide by these rules.
- Failure to comply with the following rules and regulations can result in termination of your privilege to stable your horse(s) at the Menlo Circus Club and/or ride on the premises.
- The Equestrian Center is under the supervision of the Equestrian Center Manager. Should interpretation of any of these rules become necessary his/her interpretation will govern.

SAFETY

- All activities related to the Menlo Circus Club Equestrian Center must be undertaken consistent with safe riding practices. The safety of individuals and horses must be the first consideration when undertaking any activity. Any unsafe practice over which an individual does not have control must be immediately reported to the Equestrian Center Manager.
- No riding after dark. Barn hours are 8:00 am to 5:00 pm Tuesday through Sunday. When riding at other times, it must be arranged by an on-site equestrian professional or instructor and they must be present at the time of the ride.
- All dogs must be leashed while on the Menlo Circus Club Equestrian Center property. If leashed dogs are barking or present a risk to any horse or rider, they will be asked to leave the Equestrian Center. Please refer to posted signs regarding Rules for Dogs on the Polo Field. Only dogs owned by Menlo Circus Club members may be on the Polo Field.
- Jumping for ALL riders must take place only under the supervision of a Menlo Circus Club or sub contractor professional. No jumping is allowed without a helmet, regardless of age or professional status.
- No riding on the paved parking lot, around or near the pool area or around the tennis courts.
- Horses are to be groomed and tacked up in their stalls or in the grooming stall areas. Do not tie horses to trees.
- Horses are to be ridden with a bridle. Halters and ropes are not acceptable. Horses must be led with halters and ropes at all times. Do not leave your horse tied or unattended.
- Closed shoes must be worn at all times in and around the stables. Hard shoes with heels are required when riding. Parents, siblings or guests who come to visit or watch and do not have closed toe shoes at no time will be allowed to enter a horses' stall and must remain a safe distance from all horses to avoid being stepped on.
- When the polo field is wet (due either to rain or sprinklers), please limit your riding or working with horses to the perimeter of the field.
- Riders must refrain from making circular patterns on the polo field.
- When there is an active Polo match or practice in progress, the polo field is closed to other training and lesson horses.
- A Parent or guardian must be present immediately before and after each lesson to supervise their children, unless the child is over the age of 8 and is given special instructions to walk to the main Clubhouse area. Children under the age of 8 are not to be left unattended in the Equestrian Center at any time. A parent or guardian is responsible for the supervision and responsible behavior of siblings and guests at all times while on Equestrian Center property. Children must be promptly picked up after lessons.
- No stroller or umbrellas are allowed in or around the stabling area.

MENLO CIRCUS CLUB EQUESTRIAN CENTER RULES

- The Club's General Rules, including rules relating to mobile phone use, apply to the Equestrian Center.
- All riders must have a signed Rider Record and Release on file before riding on the Menlo Circus Club property. Riders under the age of 18 years must have their Rider Record and Release signed by one of their parents. This rule is to be observed by all riders. Riders and their parents, if a minor, are responsible for keeping all Rider Record and Release information current. Instructors, trainers and Equestrian Center Manager have the right to request an updated form at any time.
- Horse owners are responsible for all veterinary, farrier, exercising costs and general maintenance of their horse(s). Should an emergency arise involving a boarded horse, the management will attempt to notify the owner and Trainer. In the event the Equestrian Center Manager and/or a Menlo Circus Club professional is unable to reach the owner or Trainer, the Equestrian Center Manager and/or a Menlo Circus Club professional has the authority to call a veterinarian at the owner's expense.
- Owners are responsible for their own equipment and the general order of the shared tack room. No one is allowed to stack belongings in and around the trunks in the aisle ways. Please make sure all your personal items are out of the way of others and clear from horses.
- Training and lessons have priority in the arenas. Individual riders should adhere to all riding "rules of etiquette" while in the arenas. These rules are posted in the arenas. You must pick up all manure from your horse in the GGT footing. Manure forks and baskets are provided in both arenas.
- Lunging of horses is NOT allowed in the main arena or on the polo field. Lunging only allowed in the Round Pen at any time and in the covered arena, when given permission from the Equestrian Center Manager. Please be considerate of the footing in the arena. Do not lunge in fast, tight circles digging through to the base. If the footing is damaged due to misuse, lunging privileges will be suspended, and cost of repair will be forwarded to the offender. There are NO TURNOUTS in any riding arena.
- There is a 30-minute time limit for horses left in the turnout paddocks when people are waiting. If there is not a turnout available at the time you wish to use one, please contact the Equestrian Center Manager or the trainer involved (or one of their employees), and they will put your horse in the rotation immediately.
- All riders must wear long pants, hard-soled boots or shoes with a heel. All riders while mounted must wear a properly fitted ASTM certified regulation hard hat with a chin strap at all times while riding. No jumping allowed without helmets regardless of age or professional status. Long pants and shirts with short or long sleeves are required. Collared polo style shirts are preferred. No tank tops, crop tops or tops with spaghetti straps are allowed while riding. Riders must have hair in a ponytail, braid or tucked into their helmet.
- No one may give lessons or train on the Menlo Circus Club property without permission from the Equestrian Center Manager.
- Anyone working with a horse is responsible for cleaning up after the horses: e.g. manure in the wash racks or in the aisle and loading and unloading from trailers, etc. This person is also responsible for removing belongings from the wash racks such as scrapers, sponges, fly spray, etc. If this equipment is not removed immediately after use, it will be donated to the lesson horse program.
- Horses are not to be tied to trees or arena fencing and they are not to be cross tied in the barn aisle or tied to stall fronts. Please use grooming areas or tack up in your stall using the provided crossties.
- Menlo Circus Club members who vacate their stall without a stall hold and wish to re-enter the system will only be guaranteed ONE stall and will be put on the waiting list for additional stalls if more than one is requested. Menlo Circus Club members who vacate their stalls and wish to re-enter the system, within six months of vacating said stall, will be placed at the top of the wait list, with no 60- day guarantee, for the training program they wish to re-enter.

MENLO CIRCUS CLUB GENERAL RULES

- Parents are responsible for the actions of their children and employees i.e., nannies or other authorized representatives and are liable for any damage they may cause at the Club.
- Talking on mobile phones is prohibited on Club grounds other than in the main parking lot, behind the Fitness Center in the fire lane/staff parking lot, and on the polo field not less than 50 feet from the main Clubhouse building and patios. Noise free texting, emailing, web-browsing and mobile applications use is permitted. Ringers should be kept on silent mode while at the Club.
- **NO SMOKING ANYWHERE AT THE MENLO CIRCUS CLUB OR EQUESTRIAN CENTER!**
- Taking photos of any sort in Club bathrooms and locker rooms is strictly prohibited. Videotaping or recording another person's image, likeness, speech or conversations without their prior consent is expressly prohibited.
- Family members under the age of 21 are not allowed to bring more than 3 guests at one time to the club. Members are required to sign in their guest(s) at the podiums or with a staff person at the pool and tennis courts.
- We do not have reciprocal charging arrangements with other clubs for guests under the age of 21.
- No member shall take, mutilate or destroy any Club property from the Club or premises.
- Members, guests and visitors must use extreme caution while driving on the Club grounds; must pay strict attention to the parking regulations; and obey all traffic signs. SPEED LIMIT is 10MPH.
- Bicyclists are requested to ride on the proper side of the entrance road and to use extra caution. Bicycle racks are provided near the parking lot. No wheeled devices including bicycles, skates, skateboards or scooters, are allowed.

MENLO CIRCUS CLUB POLO FIELD RULES

- NON-MEMBER DOGS ARE NOT ALLOWED ON CLUB PREMISES.
- Members must register their dog(s) at the front office and obtain a green dog tag to be worn on dog collar.
- **Equestrian Members may not use the Polo Field for dog walking.**
- Members are permitted to exercise their dogs on the polo field, on or off leash, when it does not interfere with Equestrian and other activities.
- Horses have priority: 8:30am to 4:30pm Tuesday thru Sunday
- Dogs must be on a leash any time a horse is on the field.
- Dog owners can exercise their dogs off-leash all day on Mondays.
- Members are required to pick up after their dogs.
- Non-members are not allowed to use Polo Field while caring for members dogs.
- Dogs are not allowed in the Club buildings, by the pool, patio, eating areas, or tennis/pickleball area.
- Members and their dogs are not allowed on the Polo Field when polo matches are in progress.
- Other than as provided above, no pets are allowed inside the club grounds except for a clearly marked service dog, such as a seeing eye dog, as provided by State and Federal law.